

ITEMS TO BE VERIFIED BY THE INSTITUTE AUTHORITY

WHILE ALLOWING ADMISSION OF CANDIDATES OF JEXPO & VOCLET

(Academic Session 2019-20)

ONLY FOR FINAL ALLOTMENT

The allotment of seat to a valid rank holder of JEXPO/VOCLET will be made based on the merit position, vacancy position at his/her rank, choices and their orders filled up by him/her during counseling and the information furnished by the candidate in his/her application form or at the time of registration for online counseling. Allotments will be made in the following categories of seats.

For JEXPO

- Tuition Fee Waiver Scheme [TFW]
- Land Loser Quota [LLQ]
- Wards of Ex-Servicemen [EXS]
- State Quota (General) [SQGEN]
- State Quota (SC) [SQSC]
- State Quota (ST) [SQST]
- State Quota (PC) [SQPC]
- District Quota (Open – General) [DQOGEN]
- District Quota (Open – SC) [DQOOSC]
- District Quota (Open – ST) [DQOOST]
- District Quota (Open – PC) [DQOOPC]
- District Quota (Female – General) [DQFGEN]
- District Quota (Female – SC) [DQFSC]
- District Quota (Female – ST) [DQFST]
- District Quota (Female – PC) [DQFPFC]
- OBC-A [OBC-A]
- OBC-B [OBC-B]
- EWS [For GKCIET only]

For VOCLET

- General [GEN]
- SC [SC]
- ST [ST]
- PC [PC]

Since the counseling for this session is made through online procedure, there is no scope of verification of testimonials of the candidates at the Council's end prior to admission. Therefore, admission of candidates of JEXPO & VOCLET for the Academic Session 2019-20 will have to be made after careful verification of all documents in original at the Institute level.

Candidates, who are willing to take final admission against their allotted seat, have been advised to report to the concerned polytechnic with the following documents:–

- Candidates must report **to the allotted Institute** with two copies of Final Allotment Letter cum Money Receipt to confirm admission on or before the specified last date for respective phases. **He/she has to pay admission related fees separately at the time of admission.** Admission to the allotted seat is subject to successful verification of all relevant documents. Candidature is liable to be cancelled if a candidate fails to produce any of the documents in original before the verifying authority or produces fake documents at the time of admission and his/her allotted seat will be cancelled automatically.
- Last date of taking final admission at the Institute will be specified in the Allotment Letter. After the specified last date, Institute will not allow admission.

- Candidates must bring the following documents in **ORIGINAL** along with a set of photocopy of all documents for verification and submission at the time of admission:

For JEXPO candidates only:

- Admit Card of Madhyamik or equivalent examination as **age proof** and for determination of **District of Schooling** (in case a candidate is allotted District Quota seat) at Madhyamik or equivalent examination level.
- Mark sheet of Madhyamik or equivalent examination to check **eligibility marks criteria**.
- JEXPO-2019 Admit Card.
- Reservation (SC, ST, PC, OBC-A, OBC-B, LLQ, TFW, EWS etc.) related certificate (as applicable)

For VOCLET candidates only:

- Admit Card of Madhyamik / equivalent examination.
- Mark sheet / Certificate of (X+2) Vocational Stream Course issued by West Bengal State Council of Vocational Education & Training or 2 years' ITI (as applicable).
- VOCLET-2019 Admit Card.
- Reservation (SC, ST, PC etc.) related certificate (as applicable)

For both JEXPO & VOCLET candidates:

- Two copies of print-out of the Final Allotment Letter cum Money Receipt taken from the counseling web portal after declaration of counseling result.
- **Medical Fitness Certificate:** Candidates must satisfy medical fitness with reference to (a) No Colour Blindness, (b) Physically & Mentally Fit, (c) Able to pursue technical course. Candidates seeking admission to the courses under the WBSCT&VE&SD should possess good health and physique with sound mind. They should not be suffering from any disease/physical or mental infirmity. All candidates (including Physically Challenged) have to produce Medical Fitness Certificate mentioning the above criteria issued by a Registered Medical Practitioner, at the time of admission. Such Medical Certificate must possess signature, seal and registration number of the Medical Practitioner.
- Filled-in **Anti Ragging Format** will have to be submitted in original at the time of taking admission at the Institute.
- **Admission Fees**, as application to Government / Sponsored / Private Institutions, are required to be paid at the time of admission.
- SC / ST / OBC-A / OBC-B candidates are required to produce Caste Certificates **in original** issued by competent authority of the Government of West Bengal at the time of admission without which their claims for reserved seats will not be entertained and thereby, allotment will be cancelled.
- Physically Challenged (PC) candidates are required to produce Physically Challenged Certificates (**disability: 40% or above**) **in original** issued by competent authority at the time of admission without which their claim for reserved seats will not be entertained and thereby, allotment will be cancelled.

For candidates allotted seats under Land Loser Category (LLQ) (For JEXPO only):

- 2% of total seats in all Government and Government Sponsored Polytechnics shall be kept reserved for the candidates of Land Loser Category and having valid JEXPO-2019 rank. Certificate issued in the name of **parents/legal guardians** (for orphans) by the BDO / SDO / First Class Magistrates / Group 'A' Gazetted Officers shall be considered. The candidates opted for and allotted with "Land Loser" (LLQ) category seats will have to produce the relevant certificate in original issued by the competent authority of the Government of West Bengal at the time of admission, without which such claim will not be entertained and thereby, allotment will be cancelled.

For candidates allotted seats under TFW Category (For JEXPO only):

- Candidates who are domiciled in West Bengal and whose annual family income from all sources

during the financial year 2018-19 is less than **Rs.2.50 lakhs** and having valid ranks in JEXPO-2019 will be considered for admission under TFW scheme. For the purpose of determining the annual income of parents/guardian from all sources, an officer of the State Government in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate or District / Group-A Gazetted Officer of the State or Central Government of similar rank or above in the rural region or Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate / Group-A Gazetted Officer of State or Central Government of similar rank or above in the urban region, will be competent to issue INCOME CERTIFICATE in the given format. It may be noted that Income Certificate issued by any other person will not be entertained in this regard.

For candidates allotted seats under “Wards of Ex-servicemen” Category (For JEXPO only):

- Must possess valid rank in JEXPO-2019 and fulfill all eligibility criteria for admission.
- Must produce original documents in the name of his/her parents/legal guardians in respect of his/her claim as wards of ex-servicemen at the time of admission, otherwise such claim will not be entertained and thereby, allotment will be cancelled.

All the documents of a candidate should invariably be checked before admission with respect to eligibility criteria, age, category, district schooling, etc. The category through which a candidate has been allotted the seat will be mentioned in his/her Allotment Letter. Documents in support of the category is to be checked and the candidate, if fails to furnish any of such documents, will not be allowed admission.

N.B. In case of an SC / ST / PC / TFW / LLQ candidate allotted to a General Category seat (not SC / ST / PC / LLQ / TFW seat), documents related to General Category seats have to be verified only.

The guidelines of checking all testimonials are as follows:–

- **For JEXPO Candidates:** Candidates must pass Madhyamik Examination from West Bengal Board of Secondary Education or its equivalent Board/Council with English, Physical Science/Science and Mathematics among others as subjects and secure at least 35% marks (**no rounding off**) in aggregate without additional. Conforming to the benchmark of 35% marks (no rounding off) in aggregate, is a must, failing which candidature will be cancelled even after allotment of a seat. ***For this purpose, Mark Sheet of the qualifying examination of the candidate is to be checked.*** In case of Grade Point, conversion formula is to be used.
- **For VOCLET Candidates:** Candidates must pass 12th Class Science with Vocational/Technical subjects from West Bengal State Council of Vocational Education & Training or pass Xth + (2 years ITI). Pass in 12th Class Science with Vocational/Technical subjects from West Bengal State Council of Vocational Education & Training or pass in Xth + (2 years ITI) is a must, failing which candidature will be cancelled even after allotment of a seat. ***For this purpose, Mark Sheet of the qualifying examination of the candidate is to be checked.*** In case of Grade Point, conversion formula is to be used. ***[e-Mark Sheets duly attested by the respective Heads of the Institution of the appeared HS (Vocational) candidates will be considered at the time of verification of documents before admission.]***
- **For JEXPO Candidates:** The candidate should not be born after **01.07.2004** and there is no upper age limit. ***For the purpose, Admit Card of the qualifying examination of the candidate is to be checked.***
- **For VOCLET Candidates:** There is no age limit.
- Scheduled Caste / Scheduled Tribe certificate issued by the competent authority of the State of West Bengal against a candidate, allotted a seat under such quota will be valid only. SC/ST candidates having such certificates issued by the authorities of the States other than West Bengal are not eligible for such benefit. ***No candidate will be allowed admission in SC/ST/OBC-A/OBC-B quota unless he/she produces valid SC/ST/OBC-A/OBC-B certificate at the time of admission.***
- Candidates, allotted seats reserved for Physically Challenged (PC) category, are eligible for seeking admission under PC Quota. **Candidates who obtained such certificates to this effect declaring the extent of ‘Handicap’ to be not less than 40% by the competent authority are eligible for admission under PC**

quota. The certificate should be issued by any Government Hospital. **No candidate will be allowed admission in PC quota unless he/she produces valid PC certificate at the time of admission.** Extent of 'Handicap' or disability should not be less than 40% to be eligible for availing the benefit.

- **For candidates allotted seats under Land Loser Category**

Out of total approved seats, certain numbers of seats in Government & Government Sponsored polytechnics have been kept reserved under "Land Loser" (LLQ) category for the candidates coming from land loser families. Candidates opted for and allotted "Land Loser" (LLQ) category seats under JEXPO-2019 will have to produce relevant **certificate in original** issued by the competent authority of Government of West Bengal at the time of admission, without which such claims will not be entertained and thereby, allotments will be treated as cancelled.

- **For candidates allotted seats under TFW Category**

Candidates who are domiciled in West Bengal, possess valid JEXPO-2019 ranks and whose annual family income from all sources during the preceding financial year is **less than Rs.2.50 lakhs** will be allowed admission under TFW scheme. For the purpose of determining the annual income of parents/guardian from all sources, an officer of the State Government in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate or District / Group-A Gazetted Officer of the State or Central Government of similar rank or above in the rural region or Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate / Group-A Gazetted Officer of State or Central Government of similar rank or above in the urban region, will be competent to issue income certificate. **TFW Scheme is equally applicable for Government, Government Sponsored & Private Polytechnics.**

Candidates who have allotted seats under TFW quota will have to produce certificate in **prescribed format** in original at the time of admission without which such claim will not be entertained and thereby, his/her allotment will be treated as cancelled. **No amount towards 'Tuition Fee' from the allotted candidates under this category will be collected by the Institute.**

- N.B.**
- In case, there is any minor error (spelling mistake in name or father's name, wrong date of birth, etc. in the Admit Card of JEXPO/VOCLET of any candidate, Admit Card of Madhyamik or equivalent examination of the candidate is to be referred to check his/her eligibility criteria.***
 - All AICTE approved Institutions have to comply the provision made in the Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 available on the AICTE Web-Portal [http:// www.aicte-india.org/anti.htm](http://www.aicte-india.org/anti.htm)>download.***
 - There will be no collection of Final Seat Booking Fee (Rs.500/-) from the candidates of JEXPO-2019 & VOCLET-2019 at the time of admission.***
 - Domicile Certificate is not required to be obtained from any candidate.***

**Authority
WBSCT&VE&SD (TED)**